



**hfv**  
*it's about time*  
Part of  AdvT

# Rota Management

Market Leading, Multi-Dimensional  
Rostering Technology

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## Cloud Rota Management & Scheduling

Historically organisations would simply roster staff shift patterns, but with a strong focus on productivity, high performing organisations are now scheduling not just the time their staff are at work, but also their activity, location and often against a specific client or contract. This new approach enables planned outcomes rather than simply time spent.

HFX's Imperago® Rota Management solution is leading the field in multi-dimensional rostering that enables both planned and ad-hoc management of staff time, activities, duties, client/contract, location and any other attribute that an organisation needs to plan down to the minute.

### Schedule to Business Demand

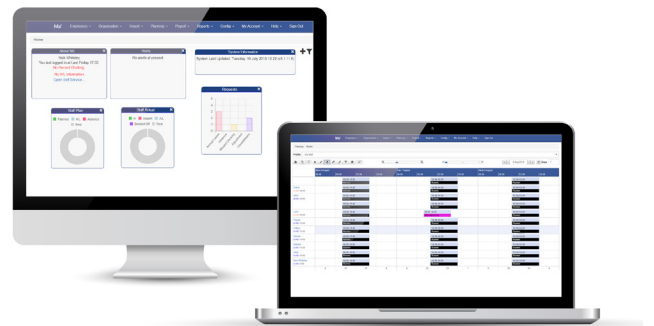
Organisations can create a requirement plan and then assign that plan to their team of colleagues. Instant views provide comparison between the roster and the plan and flag whether there is under/over rostering. The ability to easily adapt the plan to changing requirements or staffing levels means that the business is always on top of its mission.

### Budgeting and Costing

The advanced budgeting and costing module enables organisations to plan & adapt in line with the budget set. Instant reporting and tracking enables organisations to ensure that each contract or project is delivered on time and profitably.

### Actual Vs Planned

In addition, organisations can leverage HFX Imperago's multi-dimensional time tracking to record not just when staff attended for work, but also their activities, location, client etc providing a complete picture of plan and actual enabling organisations to drive improvements through real-time rich data collection and analytics.



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### Summary:

- Ability to create detailed plans and then assign them to staff for efficient planning and costing.
- Capability to easily vary both the plan and staffing to ensure objectives are met on time and to budget.
- Rich real-time data collection enables organisations to track actual against plan with analytics to ensure continuous improvement through each planning event.

### Features:

- Plan activities/duties, location, client/contract, cost centre.
- Instant view on roster against plan showing shortfalls/over-rostering.
- Ability for staff to have more than one concurrent role.
- Ad-hoc changes to plan or staffing levels provides the organisation with agility.
- Ability to record time against each attribute as well as costs.
- Budgeting and costing enables organisations to manage profit.



#### ABOUT HFX

HFX has spent more than 50 years developing, improving and refining its SaaS Cloud Workforce Management solution comprising Time & Absence, Flexitime and Rota Management.

Installed in over 500 companies of all sectors and sizes it is the most powerful, robust yet easy-to-use and quick-to-configure solution currently in the market. It integrates seamlessly with all HR and payroll systems and is extremely easy to maintain with no hidden costs.

To find out more about HFX please call **03333 447872**  
email **salesteam@hfx.co.uk** or visit: **www.hfx.co.uk**